



COMMITTEE SIGN UP FORM

DATE _____

Joining a committee is a key way to optimize your REFA membership by shaping our programs and events, building relationships, and enhancing your leadership skills. Listed below are the REFA committees in which you are welcome to participate. Committee participation requires attendance at committee meetings and active participation as a representative of REFA. We ask that you do not sign up for more than two committees per year.

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Annual Events Committee

The Annual Events Committee is responsible for planning REFA's Signature Panel Programs—the Annual Forecasting Luncheon held in January and the Fall Conference held in September. Committee responsibilities include: Composing the program content, identifying and securing the keynote speaker, moderator and panelists and assisting with content development and marketing.

The Annual Events Committee meets every other month or as needed.

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Diversity, Equity & Inclusion Committee

REFA's Diversity, Equity & Inclusion Committee will focus on implementing the DEI Policy which was adopted in 2017.

The committee is responsible for working on programming, developing policy and best practices, and serving as ambassadors with a goal of creating a more inclusive membership.

The Diversity, Equity & Inclusion Committee meets every other month or as needed.

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Golf Committee

The Golf Committee is responsible for planning the Annual REFA Charitable Golf Tournament held in July of each year. This includes planning event components, identifying sponsorship opportunities, and assisting with sponsor outreach.

The Golf Committee meets from February-July.

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Emerging Leaders Committee

The Emerging Leaders Committee is responsible for planning networking and educational programs focused on Leadership Development. The committee also plans community service activities, the Summer Panel, College Connection and After Hours networking receptions.

The Emerging Leaders Committee meets every 6 weeks in a small group setting—meetings typically include an industry/market round-table discussion.

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Innovation & Sustainability Committee

Members who are interested in PropTech, sustainability and business analytics/intelligence for their companies can join and collaborate with others who share their interest and experience. This group is focused primarily on financially applicable tools and technologies that provide our membership base with curated content that facilitates broader understanding and better decision making.

The Innovation Committee meets every other month.

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Membership Committee

The Membership Committee is responsible for generating new member leads, assisting with the dues renewal process and identifying ways to retain, engage, and attract new members.

The Membership Committee meets monthly January-March and then every other month for the remainder of the year.

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Programs Committee

The REFA Programs Committee is responsible for planning 7 educational programs per year. Committee responsibilities include: Identifying timely topics and speakers, securing speakers, assisting with content development, and marketing.

The Programs Committee meets monthly.

Please email this form or your committee preference to **Nicole Samarjian** at nsamarjian@gbreb.com.

NAME _____

COMPANY _____

EMAIL _____